

**BURTON RAILROAD DEPOT USE REQUEST FORM**  
Burton Heritage Society

Date of Request \_\_\_\_\_  
Organization/Person Requesting Use \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Physical/P.O. Box \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
Use Request Date(s) \_\_\_\_\_ Time (from) \_\_\_\_\_ (to) \_\_\_\_\_  
Purpose \_\_\_\_\_

The depot will not be open during this time. Restrooms are available, and parking is on the street. Please be certain that the grounds will accommodate parking for your event.

The society is a non-profit organization. Though there is no fee for the use of the building for non-profits, a donation to the museum to pay electrical use is appreciated. Non-members: \$100 Fee for members: \$50

RELEASE: I (We) release the Burton Heritage Society, the City of Burton, and Washington County from any responsibility for loss, theft, injury, or any kind of damage whatsoever.

RESPONSIBILITY: I (We) further agree to exercise reasonable care of the facilities and the depot area as a whole. I (we) agree to pay for any damages incurred by any person attending the event listed above. We also agree to complete cleanup/maintenance of the entire area of the depot and grounds.

\_\_\_\_\_  
Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**SOCIETY USE ONLY**

\_\_\_\_\_ Approved \_\_\_\_\_ Not approved

By \_\_\_\_\_

Scheduled as above \_\_\_\_\_yes \_\_\_\_\_no

Comments following event \_\_\_\_\_

\_\_\_\_\_